

Economic Development Commission  
Special Meeting Minutes of **December 20<sup>th</sup>, 2023 at 6:00PM**

**Call to Order:** The monthly meeting of the Economic Development Commission was called to order at 6:05 p.m. by Vice Chairman, Steve Hebner.

**Members' Present:** Judy Andrade, Scott Blinkhorn, Steve Hebner, Mark Jordan, Bill Phelps,

**Members' Absent:** Marlene Cook, Geoffrey Cooper, Ross Farrugia

**Staff Present:**

**Audience of Citizens:** Nichole Phelps of Angel & Anchor Farm, Marisa Rokstad of Falls Creek Farm

**Unfinished Business:**

**a. Suggested Procedure for Sale or Lease of Land in the Sterling Industrial Park**

**(Mission Statement):** S. Hebner read the mission statement information that was prepared for previous meetings. There was a discussion. S. Hebner made a motion, seconded by M. Jordan, to accept the mission statement; The Sterling Economic Development Commission works in partnership with businesses to support the attraction, retention, and expansion of businesses, including the advisory and management of the Sterling Industrial Park, to expand the tax base and employment opportunities. All voted in favor of this motion.

**New Business:**

**a. Voting for EDC Position:** Bein provided paper voting for the Chair and Vice Chair. Each EDC member voted for the Chair and then Vice Chair. R. Bein read the votes as Steve Hebner for Chair and Scott Blinkhorn for Vice Chair.

**b. New Year's EDC Meeting Schedule:** R. Bein gave everyone a copy of the suggested next year's schedule. There was a discussion. S. Hebner made a motion, seconded by B. Phelps, to keep all the EDC monthly meetings on every second Tuesday of the month except no meeting in July and December. All voted in favor of this motion.

**Adjournment:** S. Hebner made a motion, seconded by S. Blinkhorn, to adjourn at 6:23 p.m. All voted in favor of the motion.

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Renee Bein, Economic Development Commission Coordinator